



Front Office/Reception

Busy Family Practice in search of a full-time front office/reception staff

Position to start July 2nd

30 hours per week guaranteed to start with expectant 35 hours by October

2 weeks paid vacation, and flexible unpaid time off as needed

Salary dependent on experience

Previous experience in a family practice would be favorably viewed (working knowledge of FHT models and how to run the access bonus remuneration structure an asset)

Familiarity with Accuro EMR also an asset.

Excellent people and communication skills, and the ability to work in a team environment with references a must.

Interested applicants meeting these qualifications are asked to submit their cover letter and resume to office.gabor@barriefht.ca