



Administrative Assistant

Full-Time and Part-Time Administrative Assistants required for a busy family practice office in Barrie.

The part-time position would be Tuesday/Wednesday/Friday.

Qualifications must include previous medical experience, dictation, ability to work in a fast paced environment, EMR knowledge and medical terminology an asset.

Please forward your resume to ashley.eagleridge@gmail.com

Only applicants with the above qualifications will be contacted.